

GOVERNMENT OF TELANGANA  
ABSTRACT

Law Department – O/o the Administrator General and Official Trustee, High Court for the State of Telangana at Hyderabad – Continuation of one post of Data Entry Operator and one post of Office Subordinate on outsourcing basis for a further period of one year w.e.f. 28.06.2022 – Orders – Issued.

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LAW (B) DEPARTMENT

G.O.Rt.No. 356

Dated: 15-07-2022,  
Read the following:-

- 1.G.O.Ms.No. 13, Finance (HRM-I) Dept, dt.1.7.2014
2. G.O.Ms.No.14, Finance (HRM-I) Dept, dt.19.2.2016.
3. G.O.Ms.No.60, Finance (HRM-VII) Dept., dt.11.6.2021.
4. G.O.Rt.No.316, Law (B) Dept., dt.30.06.2021.
5. From the Administrator General and Official Trustee, High Court Buildings, Hyderabad, Letter No.61/2022,dt.07.06.2022.

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O R D E R:

The Administrator General and Official Trustee, High Court Buildings, Hyderabad, in his letter fifth read above, has stated that, Government have issued orders for further continuation of one post of Data Entry Operator and one post of Office Subordinate on outsourcing basis in the O/o the Administrator General and Official Trustee, High Court Buildings, Hyderabad, Telangana on payment of a consolidated remuneration of Rs.19,500/- per month and Rs.15,600/- per month respectively for a further period of one year w.e.f., 28.06.2021 vide G.O. fourth read above and the period of continuation of said post will come to an end by 28.06.2022. Further he has stated that, due to enormous increase in the work load and consequent to the increase of pecuniary jurisdiction, it is necessary to continue one post of Data Entry Operator and one post of Office Subordinate on outsourcing basis for effective and smooth functioning of the office work. Therefore, he has requested the Government to issue necessary orders for further continuation of one post of Data Entry Operator and one post of Office Subordinate on outsourcing basis on payment of consolidated remuneration of Rs. 19,500/-p.m. and Rs.15,600/- per month respectively.

2. Government after careful examination of the matter, hereby continue one post of Data Entry Operator and one post of Office Subordinate on outsourcing basis in the O/o the Administrator General and Official Trustee, High Court Buildings, Hyderabad, on payment of a consolidated remuneration of Rs.19,500/- p.m. and Rs.15,600/- p.m. for a further period of one year w.e.f.28.06.2022 or until further orders or till the actual need ceases, whichever is earlier, subject to the following conditions:-

- i. The further continuance should be on the same terms and conditions applicable for the existing contract/outsourcing.
- ii. He shall not contract the services of any additional personnel beyond those existing on 30.6.2014.
- iii. He shall undertake a critical analysis of the need for personnel services obtained through c o n t r a c t / outsourcing system and come up with proposals for rationalizing the existing system.

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- iv. He shall establish performance benchmarks for each individual working on contract/outsourcing basis and monitor the performance closely and take action appropriate whenever performance falls short of established bench marks.
  - v. As and when a post is filled on regular basis, if any individual hired through contract/outsourcing is currently occupying such a post, his/her services must be dispensed with.
  - vi. Instructions of the Government with reference to 'contract/outsourcing basis' be followed scrupulously.
  - vii. The HoDs shall enter into fresh agreements for contact/outsourcing the services of Data Entry Operator and Office Subordinate for specific duration with specific Terms of Reference (ToR).
3. The expenditure shall be debited to the Head of Account "2014-Administration of Justice-110-Administrators General and Official Trustees -04-Administrators General and Official Trustee -300-Other Contractual Services-302-Outsource Engagements-(Non-Plan)".
4. The Administrator General and Official Trustee, High Court Buildings, Hyderabad shall take necessary further action in the matter.
5. This order does not require the concurrence of Finance Department as per the standing instructions in force.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF TELANGANA)

NANDIKONDA NARSING RAO,  
Secretary to Government,  
Legal Affairs, Legislative Affairs & Justice.

To  
The Administrator General and Official Trustee,  
High Court Buildings at Hyderabad.  
Copy to : The Pay & Accounts Officer, Telangana, Hyderabad.  
,, : The Deputy Pay & Accounts Officer, Mothigalli,  
Hyderabad.  
,, : S/f and S/c.

//FORWARDED :: BY ORDER//

SECTION OFFICER.